



BROCKENHURST FOOTBALL CLUB

COVID-19 RISK ASSESSMENT

RISK ASSESSMENT

Advice and guidance from Government and the Football Association has required all clubs to conduct a risk assessment for COVID-19.

The risk assessment must be carried out by a competent person in order to identify the hazards and quantify the risks of these hazards exposing people to the virus.

Hazards and risks cannot be eliminated and therefore must be controlled. The control measures must be either physical or procedural and must be communicated to those who will work with, or otherwise come into contact with the hazards.

In undertaking risk assessments, the following approach should be adopted:

- Gather information and advice from the Football Association
- Gather information from Government and Public Health England
- Consider control measures appropriate to the current Government and Public Health advice
- Evaluate residual risk to person(s)

The risk assessments below give both primary and residual risks.

- The primary risk is the risk associated with the identified hazard assuming that the risk associated, remains completely uncontrolled.
- The residual risk is the level of the remaining risk produced when proposed control measures have been applied.

The figures given may be interpreted using the risk assessment matrix below.

All club management committees shall ensure that the risk control measures are fully implemented to achieve these levels.

The columns following the residual risk data indicate where additional controls may be required or where special attention should be given.

For the avoidance of confusion - the columns of the risk rating sections are headed Likelihood, Severity.

- L is for “Likelihood” and is given in the first column.
- S is for “Severity” and is indicated in the second column.
- R is for “Risk Rating” and is indicated in the third column.

LIKELIHOOD x SEVERITY = RISK

The control measures, indicated within the assessment, are reasonably practicable to control the risks identified based on the protocol.

The findings of the risk assessment shall be communicated to those who may be exposed, or otherwise come into contact with the hazards and risks identified.

Club Managements must ensure that the control measures are implemented and managed.

An ongoing review of the assessment will take place and amended if the guidance from the governing body or Government departments is updated and suggests that the last control measures suggested are no longer sufficient to control risks, or are inappropriate, or if additional hazards are identified. A process of continuous assessment and re-assessment will be undertaken to ensure appropriate risk controls in accordance with all Government and FA protocols.

COMMUNICATION OF ACTIVITIES AND SAFETY MEASURES

The club shall communicate the FA guidance and rules alongside its risk assessments and plans to all club members and coaches.

Coaches shall attend a mandatory safety briefing prior to commencing a competitive training session or match. Attendees of each safety briefing shall be logged and recorded. The purpose of the safety briefing is to educate and inform coaches of their expectations and responsibilities.

The club shall communicate all adopted safety measures via the web page (www.brockenhurstfc.co.uk), email communication and social media platforms. In the event of the safety measures changing or being updated, the club shall adopt the latest UK Government and FA guidance.

For youth teams, coaches shall brief parents/guardians (after attending the COVID-19 safety briefing themselves) the requirements, guidelines and rules.

For adult teams, coaches shall brief players (after attending the COVID-19 safety briefing themselves) the requirements, guidelines and rules.

All players (or parents/guardians for those under 18) shall complete an additional consent form acknowledging and accepting the risk of COVID-19 and agreeing to measures to minimise its spread.

The club will keep records of every authorised training session and/or match including the date, time and location as well as a list of attendees should the need arise for this information to be used for the purpose of contact tracing (NHS Test and Trace).

For matches, both the Clubhouse Risk Assessment and COVID-19 Risk Assessment shall be shared with **opposition teams** and the **referee** beforehand. Likewise, coaches should request the Risk Assessment(s) from opposition teams, read them and make any necessary adjustments that may be required.

All participants shall be aware of the COVID-19 Self Assessment Check in order to carry out a self assessment prior to every training session and/or match.

COVID-19 RISK ASSESSMENT:

Name of Risk Assessor: Pat McMannus / Matt Parfect Covid-19 Officer : Bronya Szatkowska	Date of Assessment: 20.08.2020	Assessment Review Date: July 2021
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IDENTIFY THE ACTIVITY AND PERSONS AT RISK								
Describe the work activity: Football training and matches during Covid-19 Pandemic		Who might be harmed? Club staff, officials, players and spectators. Potential for vulnerable groups such as children and people with disabilities and elderly to be affected				Frequency of activity: Weekly from August 2020 until further notice		
This risk assessment is part of <i>Brockenhurst FC's</i> Covid-19 safety management strategy that is held within the Club's Covid-19 Operations Manual. This assessment will also apply to the general daily activities within the clubhouse and grounds as appropriate								
Hazard Identification	Risk Assessment			Identify Existing Controls		Action Plan		
Hazard or Potentially Hazardous Situation	Likelihood	Severity	Risk Rating	Existing Controls	Adequate	Additional Control Measures	By Whom	Action Date
General Risk of Infection	Possible	Severe	High	<div>1. Extra hygiene to be ensured.</div> <div>2. Hands sanitised upon entry to ground</div> <div>3. Education of managers and coaches on measures to be implicated.</div> <div>4. Education of Players</div> <div>5. Strict enforcement of regulations in place</div> <div>6. Spectators/parents to be kept informed of regulations.</div>	Yes	Staff to ensure that rules are strictly adhered to.	All	Immediate

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Risk of Infection by direct contact of persons	Likely	Severe	High	<ol style="list-style-type: none"> 1. Anyone showing signs or symptoms or living in a household with possible or actual Covid-19 must not attend or participate. 2. Hygiene prior to attendance must be ensured e.g regular hand washing, sanitising. 3. Direct contact before or after matches must be avoided (no pre or post game handshakes) 4. Goal celebrations to be kept to a minimum avoiding close contact especially no kissing or hugging. 5. Players should sanitise hands as often as possible during breaks in play and before and after each match. 6. Education players, coaches and managers to the possibility of infection. 7. Injuries where possible to be treated by person within the players bubble. If not possible face covering and gloves a minimum requirement for treatment and must be disposed of after single use. 	Yes	Non playing participants eg managers, coaches to wear face coverings	All non playing staff	Immediate
Risk of Infection from equipment	Possible	Severe	High	<ol style="list-style-type: none"> 1. Minimise handling of all equipment by players, one coach to set up cones etc 2. Disinfect all equipment prior and post game. 3. Disinfect hands before and after touching equipment. 4. Ball handling kept to a minimum with with most contact via boot, ball disinfected during breaks in play. 5. No shared drinks players should drink from named container only. 6. Spectators are not to touch any playing equipment. Eg returning balls to the field of play. 	Yes	n/a	All	Immediate

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Risk of Infection from surroundings	Unlikely	Severe	Medium	<ol style="list-style-type: none"> 1. Players, Managers, coaches and spectators to avoid contact with any fences, gates and objects around the ground. 2. Jumping the pitch perimeter fence to gain access to the pitch is not to be allowed. 3. Dugouts are not to be used by Academy teams unless social distancing can be maintained. 	Yes	n/a	All	Immediate
Risk of Infection to spectators	Likely	Severe	High	<ol style="list-style-type: none"> 1. Anyone showing signs or symptoms or living in a household with possible or actual Covid-19 must not attend or participate. 2. Spectators must social distance in accordance with Government guidelines. 3. Spectators must adhere to all signage in place. 4. Spectators must adhere to the Risk Assessment in place for the Clubhouse. 5. All spectators to fill in Track and Trace register information. 	Yes		All spectators	Immediate
Risk of Further Infection	Possible	Severe	High	<ol style="list-style-type: none"> 1. Anyone either participating or spectating must be entered into the track and trace paperwork held by team managers. 2. Anyone testing positive within 14 days of attendance must notify the Clubs Covid-19 Officer. 3. Anyone refusing to give details must be prevented from entry. 4. Track and Trace paperwork must be forwarded within 24 hours of the match ending to the Covid-19 Officer 	Yes		All	Immediate

Risk of Infection to Players	Likely	Severe	High	<ol style="list-style-type: none"> 1. Anyone showing signs or symptoms or living in a household with possible or actual Covid-19 must not attend or participate. 2. Direct contact before or after matches must be avoided (no pre or post game handshakes) 3. Goal celebrations to be kept to a minimum avoiding close contact especially no kissing or hugging. 4. Players should sanitise hands as often as possible during breaks in play and before and after each match 5. Players should arrive dressed to play and should not use shared shower facilities. 6. Players should arrive at the time stated for start not prior and leave immediately after games. 7. No team huddles. 8. During breaks in play players should social distance until play resumes. 9. No spitting. 10. No sharing of water bottles. 11. Players should follow best practice for travelling to and from games minimising the risk of public transport where possible players should walk or cycle. 12. Players must not approach match officials to shout objections to decisions 13. Goalkeepers should disinfect their gloves both before and games and during breaks in play and should refrain from touching players with their gloves. 14. Players should refrain from touching any equipment. 15. Where possible players should limit close proximity. 	Yes	n/a	All	Immediate
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General Risk of Infection in Changing Area	Possible	Severe	High	<ol style="list-style-type: none"> 1. Extra hygiene to be ensured. 2. Hands sanitised upon entry to Changing Rooms 3. Education of all staff 4. Education of managers at all levels and coaches on measures to be implicated. 5. Education of All Players 6. Strict enforcement of regulations in place 7. All to be kept informed of regulations. 8. Signage to maintain social distancing 9. Clear entrance and exit routes. 10. Pinch points noted and observed for gatherings and dispersed if occur. 11. Where possible Changing rooms not to be used and players to arrive and leave ready to play or train. 12. Home and Away teams to alternate usage. 13. Non essential Personnel not to be in vicinity of changing rooms. 14. If showers are used, no more than 2 people in the shower at all times. 15. One way route maintained and kept clear if possible 16. Signage in place to inform visitors of regulations in place. 17. Monitor cleanliness of toilets and showers regularly and disinfect - pay particular attention to door handles and surfaces that people come into contact with. 18. Doors and windows to be left open to allow air circulation. 	Yes	Staff to ensure that rules are strictly adhered to. Encourage all visitors to wear face guards.	All	Immediate
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Risk of Infection from treating serious injury	Unlikely	Severe	High	<p>1. Serious injury must be dealt with in accordance with FA guidelines. Which can be found on the FA's website and is titled FIRST AID GUIDANCE FOR RETURNING TO OUTDOOR COMPETITIVE GRASSROOTS FOOTBALL Version: 1.0 Published: 18 July 2020</p> <p>If possible serious injury to be dealt with by person within injured players bubble.</p> <p>2. In the event of a serious medical emergency or medical issue, coaches/session organiser shall administer the necessary first aid whilst taking any precautions where they can to minimise risk of contracting COVID-19.</p> <p>Coaches are to read and familiarise themselves with the the FA guidance on administering first aid during COVID-19 found here: http://www.thefa.com/-/media/thefacom-new/files/get-involved/2020/clubs-and-coaches--covid-19-first-aid-guidance-forreturning-to-competitive-grassroots-football.ashx</p> <p>The club shall provide teams with the following PPE:</p> <ul style="list-style-type: none"> - Hand Sanitiser. - Disinfectant Spray. - Paper Towels. - Face Masks. <p>Continual monitoring of PPE requirements shall occur, with low stock replenished and/or additional PPE items added if required</p>	Yes		All	Immediate
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General Risk of Infection within Grounds	Possible	Severe	High	<ol style="list-style-type: none"> 1. Extra hygiene to be ensured. 2. Hands sanitised upon entry to ground 3. Education of all staff 4. Education of managers at all levels and coaches on measures to be implicated. 5. Education of All Players 6. Strict enforcement of regulations in place 7. Visitors to be kept informed of regulations. 8. Signage to maintain social distancing 9. Clear entrance and exit routes. 10. Pinch points noted and observed for gatherings and dispersed if occur. 11. All other Covid-19 risk assessments for individual activities to be adhered to. 12. Anyone visiting the ground must be entered into the track and trace paperwork located at the entrance. 13. Anyone testing positive within 14 days of attendance must notify the Clubs Covid-19 Officer 	Yes	Staff to ensure that rules are strictly adhered to. Encourage all visitors to wear face guards.	All	Immediate
ALL OF THE ABOVE ARE TO BE ADHERED TO ANY ISSUES TO BE REPORTED TO THE MANAGER/COACH AND COVID-19 OFFICER.								

BROCKENHURST FC RISK ANALYSIS MATRIX

Use the risk matrix to classify the perceived risk levels and prioritise the action plan

INJURY POTENTIAL SEVERITY	LIKELIHOOD				
	Very Unlikely (freak event)	Unlikely (unlikely sequence of events)	Possible (foreseeable under unusual circumstances)	Likely (easily foreseeable)	Very Likely (common occurrence)
Negligible (no injury/no disturbance)	Low	Low	Low	Low	Low
Slight (first aid injury, or minor disturbance)	Low	Low	Low	Medium	Medium
Moderate (medical treatment injury, or significant disturbance)	Low	Low	Medium	High	High
Severe (injury resulting in lost time, or large disturbance)	Low	Medium	High	High	High
Very Severe (long term disability or fatality, or major disturbance)	Low	Medium	High	High	High